

Unity of Madison - Board of Trustees
Board Meeting Minutes
Wednesday, January 18, 2023. 6:00 pm

Attendees: Rev. Richard Bunch, Joe Dieter, Rymii Kaio, Denise Landkamer, Jennifer Parker, Steve Roberts, Joanne Ruzicka, Elaine Stebleton, Nancy Sundal

1. Pray-In - Richard
2. One Minute Check-ins
3. Vision, Mission, Core Values
4. Approval of Consent Agenda; Minutes, Tech Team Report, LTT Report, Search Team Report, Growth Team Report. A motion to approve the consent agenda was made by Steve. The motion was seconded by Nancy. The motion carried.
5. Treasurer's Report - Nancy
Nancy reviewed the end of yer report highlighting points of interest.
A motion to approve the treasurer's report was made by Steve. The motion was seconded by Rymii. The motion carried.
6. Budget - Nancy
The budget for 2023 was discussed. Nancy will make a few final changes as discussed, in preparation for the annual meeting. Steve made a motion to approve the budget with the proposed changes made. The motion was seconded by Elaine. The motion carried.
7. Credit Card signers - Nancy
Nancy went to a BMO Harris bank to discuss the credit card and determine the authorized signers. Unity is allowed only 1 authorized signer, which is Nancy. The office email and the treasurer's email have been added to the account. Nancy will enroll for online access to monitoring the account balance.
8. Minister's Report - Richard
 - a. Richard introduced for discussion reducing hours of office personnel at the church. Many churches' offices are open Tuesday - Thursday 10-2pm. No change will be made to the office hours at this time. This will wait until we hire a minister.
 - b. The purpose statement was discussed. Further revision is needed. Jennifer, Elaine and Nancy will work on a new draft next week to be presented to the board. The intent is to present to the board for an informal vote electronically and a formal vote at the next monthly meeting, which precedes the annual meeting by only a few days.

9. A/V Purchase - Steve

Steve explained items in the proposed purchase list for A/V. ProPresenter was highlighted as software used by the contributors to the service, to assemble all the pieces of the service (songs, videos, slides, etc.). The software includes a library for songs and other pieces of the service. We would be able to have sufficient licenses.

10. By Law Changes - Steve.

Two proposed by law changes were discussed; #1 ARTICLE VI - Board of Trustees . Section 1. Membership #2 ARTICLE VI - Board of Trustees Section 12. Nomination and Election D. Election Procedure. A motion was made to approve the first change by Steve. The motion was seconded by Joe. The motion carried. A motion was made by Steve to approve the second by law proposed change. The motion was seconded by Rymii. The motion carried.

11. Nominating Committee Report - Denise

Bios need to be turned in for anyone running for the board. An interview will be set up for the application received on Sunday. The candidate bios will be listed in the eblast for 2-02-23 to meet the 15 day notification requirement to the membership.

12. Annual Meeting Planning - Rymii

For the annual meeting, those in attendance will be provided; Ballot for the By law changes, Candidates for the board, updated copy of the Leadership Teams, minutes of the 2022 annual meeting, Treasurer's report, and 2023 Budget. At the meeting, those that are leading a team will be asked to stand for recognition. Jennifer and Denise will check in Members in attendance to receive ballots.

13. Blessings of the Tithes

14. Assignments;

- Nancy will revise the budget with final changes.
- Nancy will check with Monona Bank regarding obtaining a credit card from Monona Bank.
- Jennifer, Nancy and Elaine will work on finalizing the verbiage of the Purpose Statement.
- Jennifer will set up a time with Elaine and Nancy to work on the Purpose Statement.
- Rymii will put together the agenda for the Annual Meeting.

15. Clearings

16. Appreciations;

- Rymii appreciates Nancy and all her work on the budget and finances. Everyone agreed.
- Steve is appreciated (by all) for his continuing work on the A/V upgrades/ replacements.
- Jennifer appreciates Joanne for doing the minutes and work with the office.

- Jennifer appreciates Joe's humor.
- Nancy appreciates Joe, Denise and Joanne for staying on longer on the board.
- Nancy appreciates Jessica for stepping into leading youth ed. and the energy she is bringing to the position.
- Nancy (and everyone) appreciates Richard for all he has done for us.
- Nancy appreciates Denise for her work with organizing the continental breakfast with the help of Dee Steele, for the leadership team meeting.

17. Pray out - Richard

Respectfully Submitted by,
Joanne Ruzicka