

Meeting – 4X on Mondays, in person or on-line

4 team members – HR & Administration – Joanne Ruzicka

Guest Speakers – Barry Roberts

Community Care Team (changed from Pastoral Care team) – Ann Zenner

Class and Special Event Coordinator – Denise Landkamer

HR & Administration – Staff support, Day to day financial oversight and decision making, Facilities,
Marketing & Technology, Primary contact for Team Leaders

- Coordinating with others to get access to Rev Evin's files etc, reviewed financial procedures, payroll process, hospitality and bookstore procedures
- Coordinating with Barry regarding in-person speaker visits, payment and reimbursement procedures
- Working with Steve on the Annual Meeting regarding absentee, in-person and on-line membership forms
Helped with candidate bios and displays
- Nancy – working on payroll, coding donations
- Gathering information for the Annual Report due in March to UWM
- Josie – needs more Celebration Assistants
- Martin – helping to coordinate transfer of video/recorded Sunday talks

Guest Speaker Coordinator – Barry Roberts

- Revised and developed the Speakers Planning Agreement
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- Currently has all but three Sundays lined up through April 17
- Upcoming Sundays – 2/20 Rev Karen Romestan -video; 2/27 Rev. Michael Gott, Unity of Houston, video replay;
Barry – beginning of the Lenten season; 3/13 – Open
- 3/20 – Rev Matt Jones from Tampa, Florida, in-person - NEED housing 3/27 – Open
- 4/3 – Rev. Aubry-Lynn, Sheboygen, in person -Need housing 4/10 – Open
- 4/17 – Barry Roberts, Easter service

Barry suggests we find a coordinator for in-person speakers to arrange for housing, transportation needs, meals

Community Care Team – Ann Zenner

- Created guidelines for team-mates, developed forms for intake calls and requests,
- Created and arranged announcements regarding the Care Team for the website, e-blasts, announcements in church
- Recruited Diane Gould, Ann Schwartz, Marylynne Mehl to provide help to those who seek it
- Working closely with Josie and the Prayer Chaplains
- Trying to line up someone to provide professional counseling; officiate at funerals, memorial services - Contacted our Regional Rep Rev Greg Cole but no help; reaching out to UWM

Class and Special Event Coordinator – Denise Landkamer

- Helped coordinate the farewell gathering after Rev. Evin's last Sunday to honor him and Mindy.
- Worked with Hospitality Team to provide the take-home cupcakes
- Helping to establish book study groups for the 7 week, Adventures in Resilience – 2 on-line groups are available:
Ann Swartz – Mondays, 11-12 and Barry Roberts – Tuesdays, 12-1:00
- Helped to secure a second Zoom account for groups to use
- Working with Barry on a flower ceremony for Easter service